



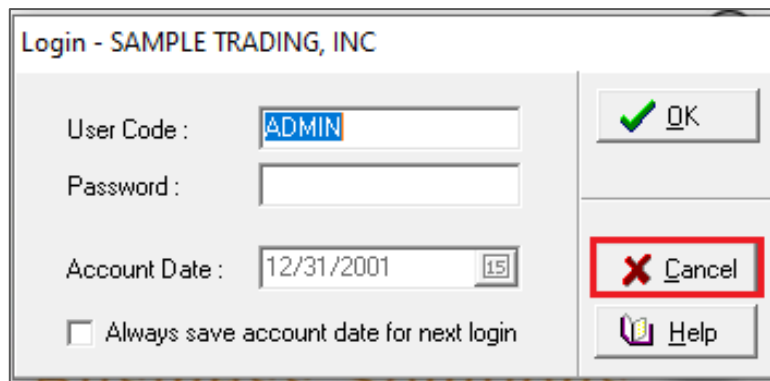
How to Restore Manual Backup of Delphi Database

Overview:

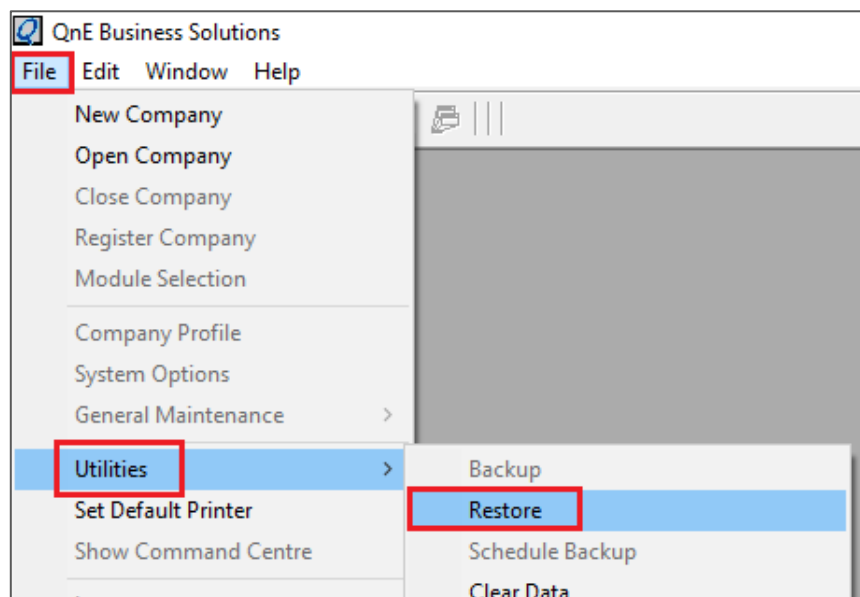
Restore Database is being done if the currently used database has been corrupted, or to produce another database with the same master files and transaction data but different Database Name.

Procedure:

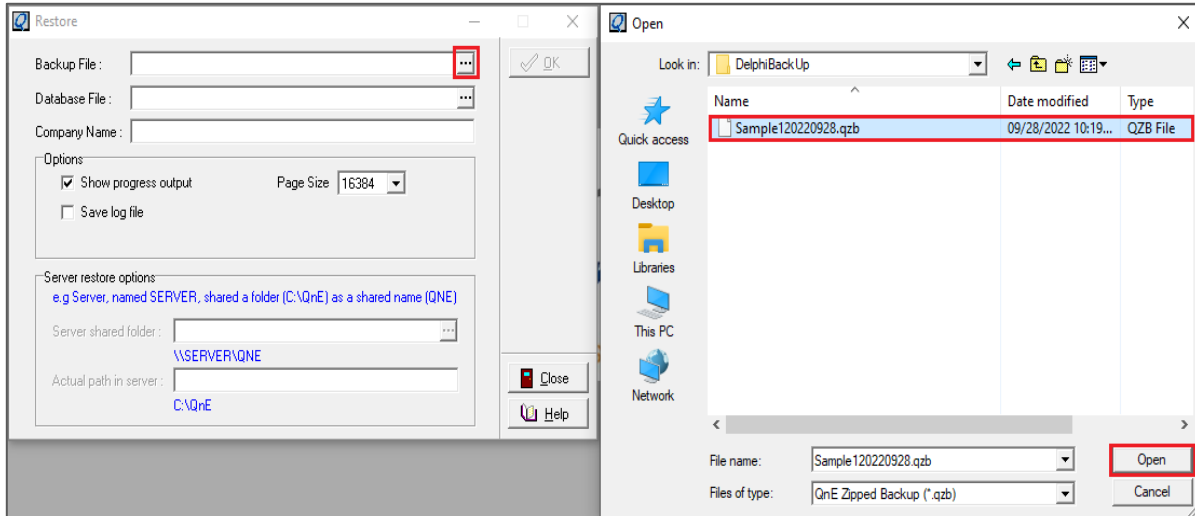
1. In the Log-in page of the selected Database click **Cancel**



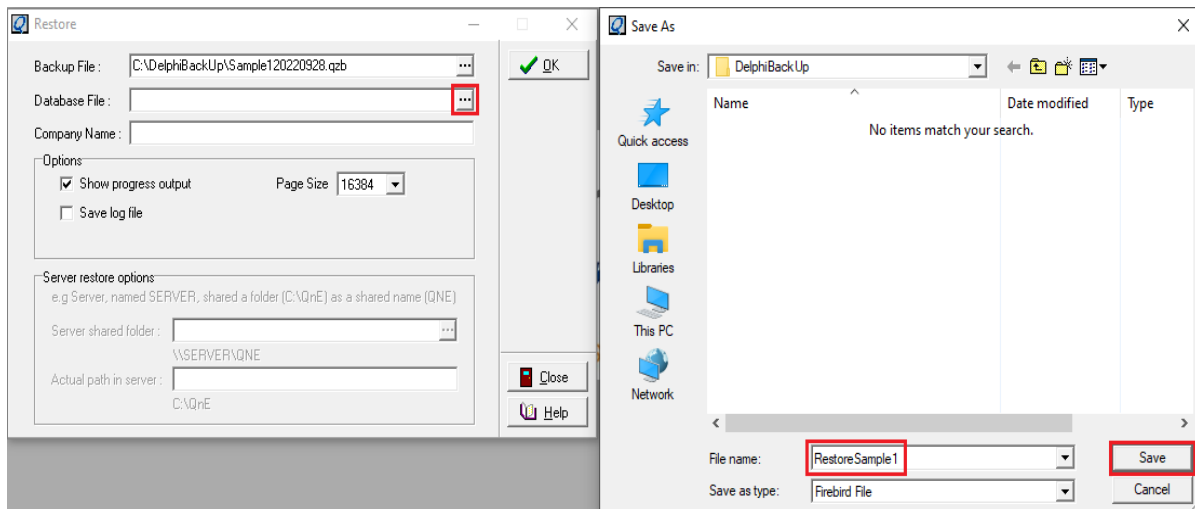
2. Then go to **File > Utilities > Restore**



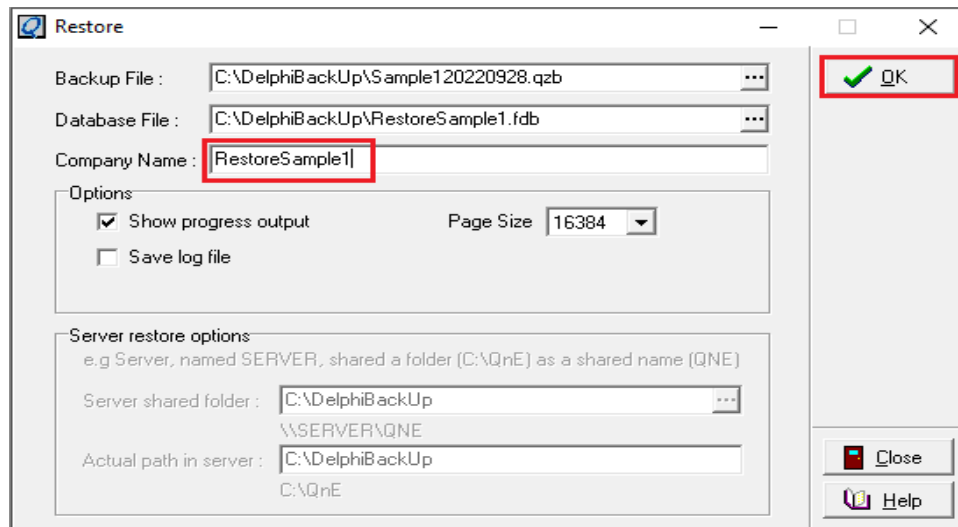
3. In Backup File click the triple dot (...) then go to the Backup Folder, select the backup file to Restore and click **Open**.



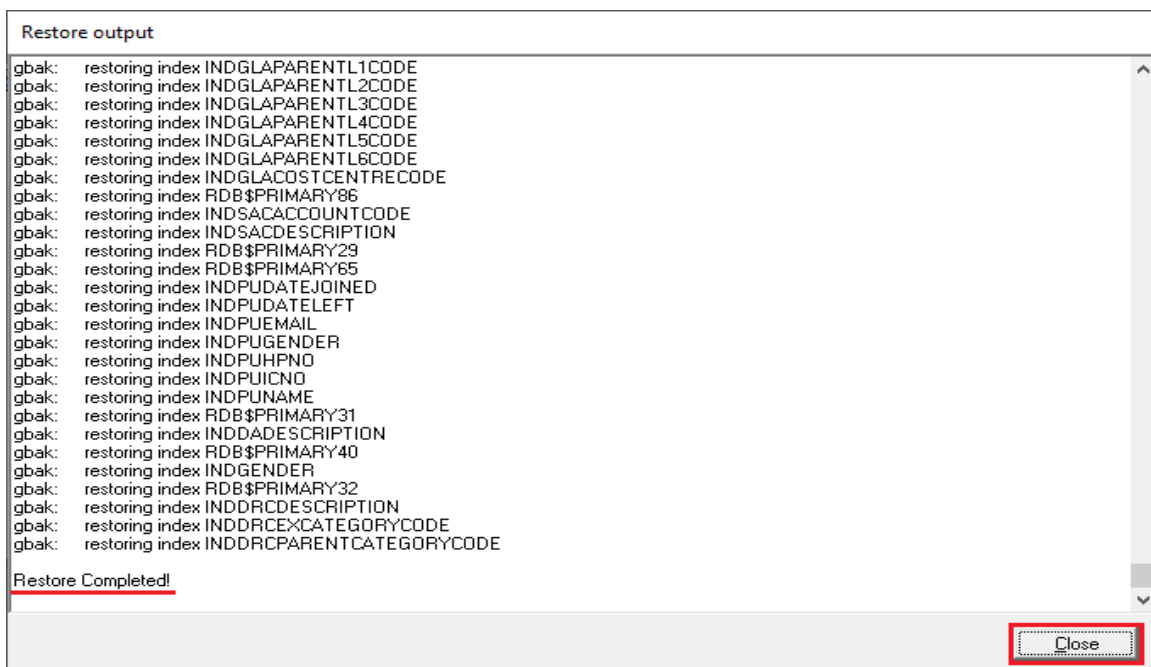
4. Next, in Database File click the triple dot (...) then go to the Folder where the restored database will be saved. Provide a file name then click **Save**.



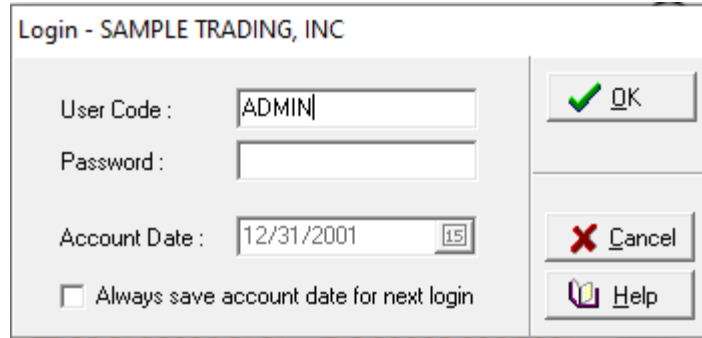
5. A new database will be created, input the new name under Company Name then click **OK**.



6. Wait until the restoration is complete then click **Close**.



7. System will redirect to the Log-in page of the new database.



Login - SAMPLE TRADING, INC

User Code : ADMIN

Password :

Account Date : 12/31/2001

☐ Always save account date for next login

OK

Cancel

Help



For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <https://support.qne.com.ph>