How to Change Password

Overview:

Password is a very important to maintain account's security. This must not be compromised nor given to others.

If the password seems to be weak and/or compromised, changing of it should be done.

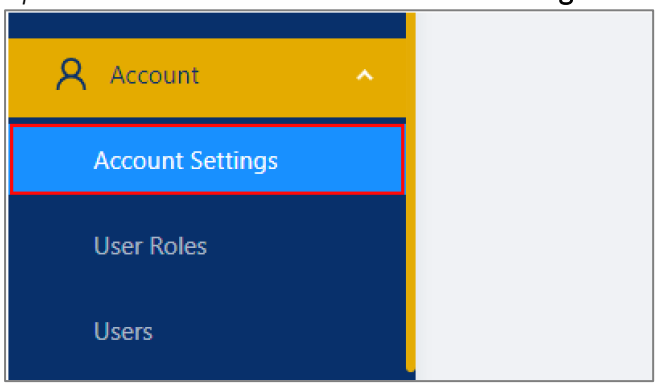
Scenario:

Change existing password.

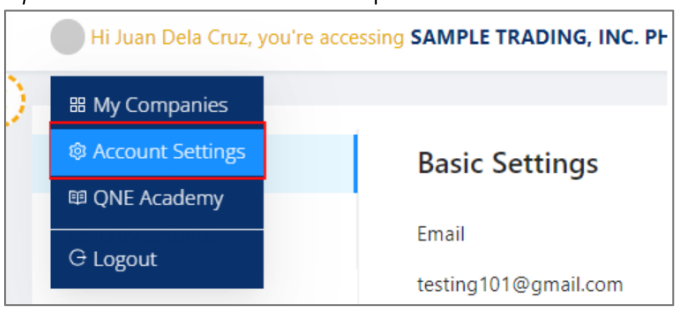
Procedure:

1. Open Account Settings

   Option 1#. Go to Accounts > **Account Settings**.



   Option #2. Hover the mouse pointer over the name and Select **Account Settings**.

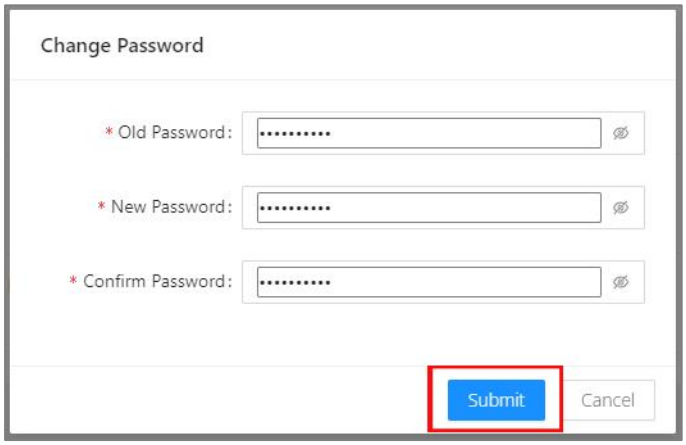


2. Go to **Security Settings**.

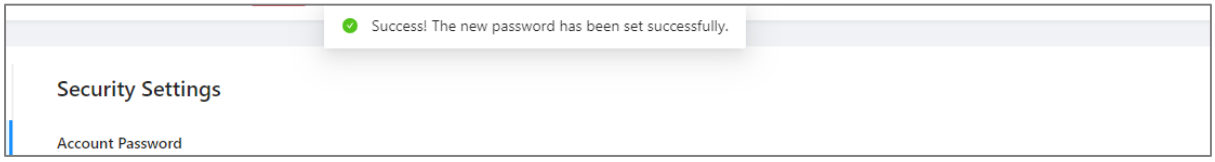
Application:

1. Click '**Change Password**'.

2. Enter Old, New Password, and Confirm Password. Once done, click '**Submit**'.



3. A message will appear that the password has been successfully changed.



For further concerns regarding this matter, please contact support to assist you or create ticket thru this link https://support.qne.com.ph