



## How to Navigate Other Company

### Overview:

In QNE, user can maintain multiple company and use it anytime. Having multiple company in one platform will help the user maintain data easily.

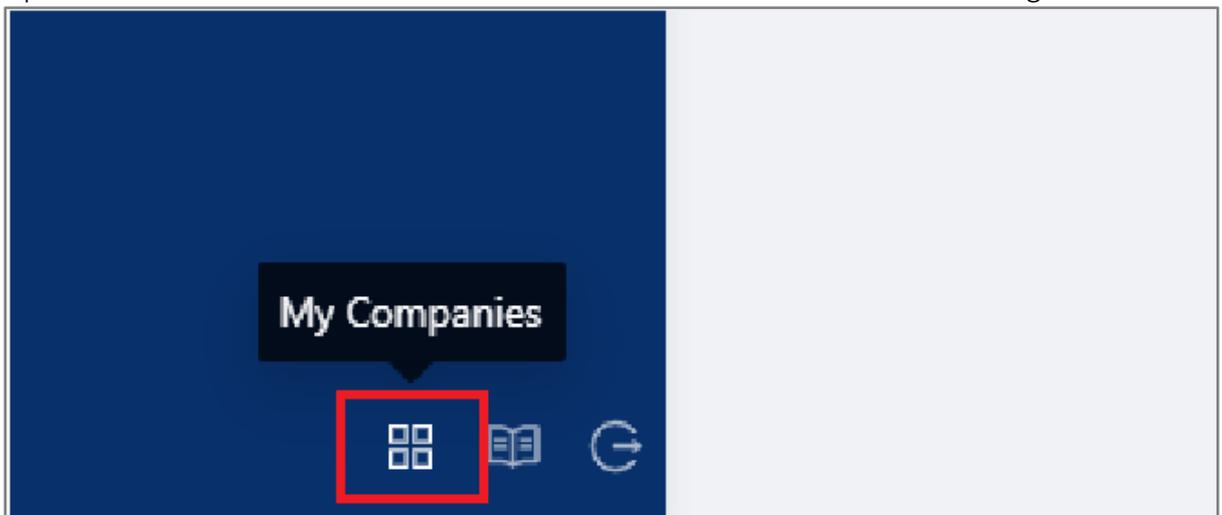
### Scenario:

Navigate the list of companies and change the current open database.

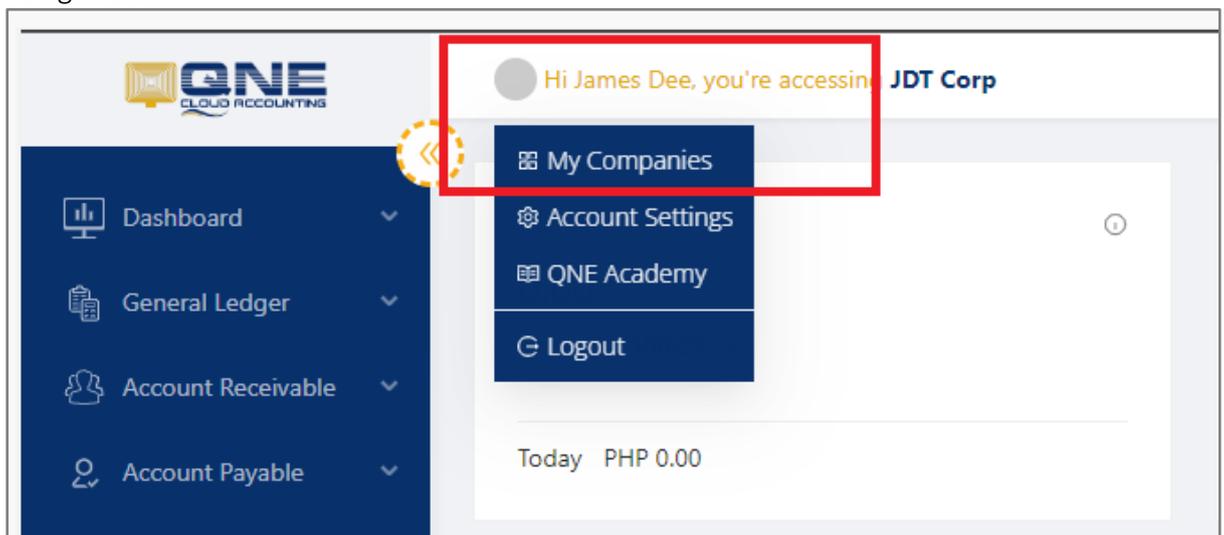
### Procedure:

1. Go to **My Companies**.

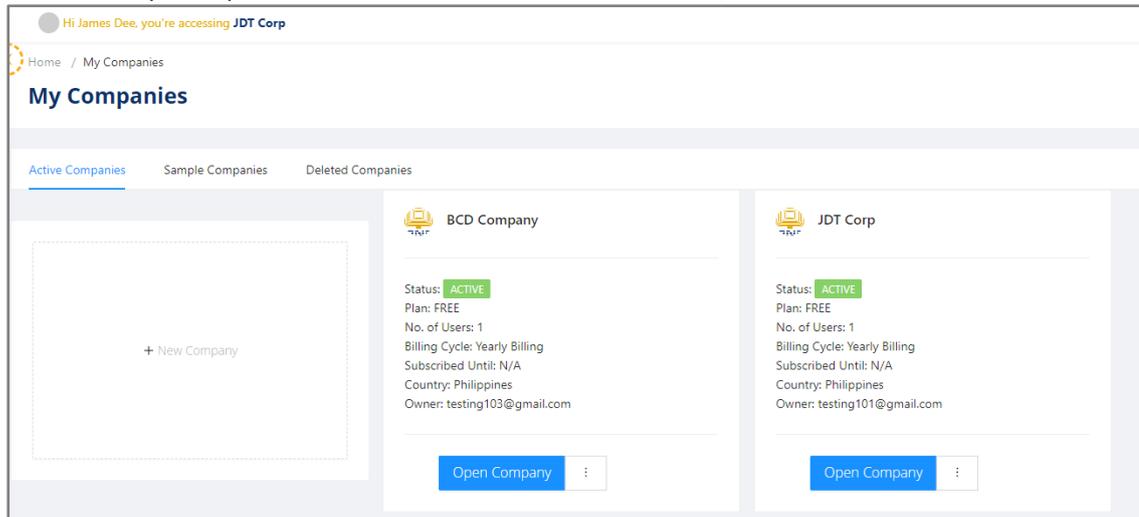
Option#1: Hover the mouse cursor on the icon located at the bottom of the navigation.



Option#2: Hover the mouse cursor on the name of the user located above the navigation.

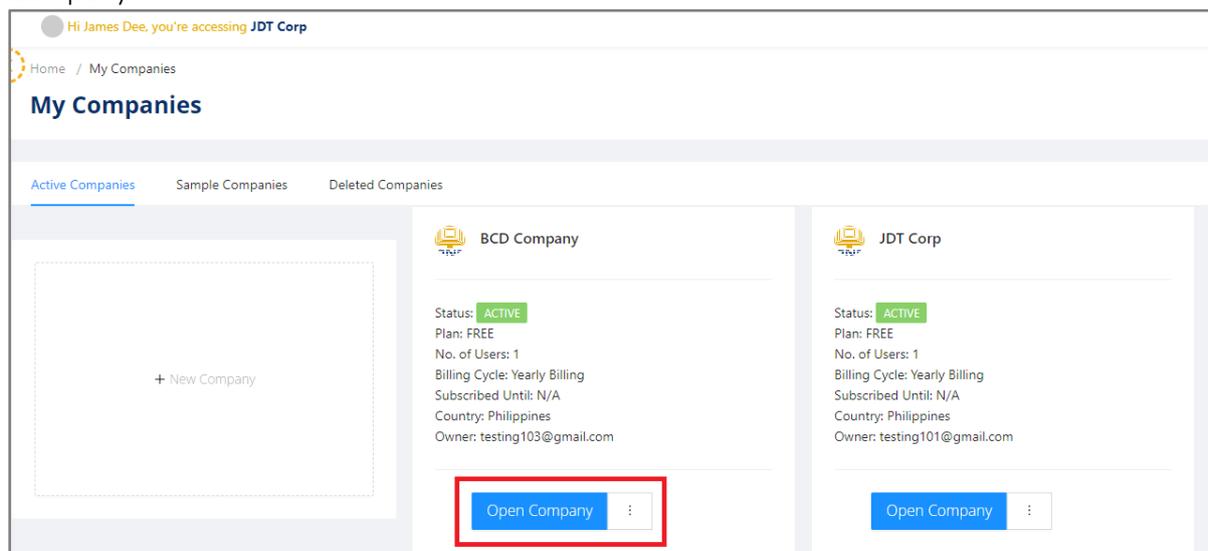


- Click the **My Companies**. This will show the list of all companies that the user can access.

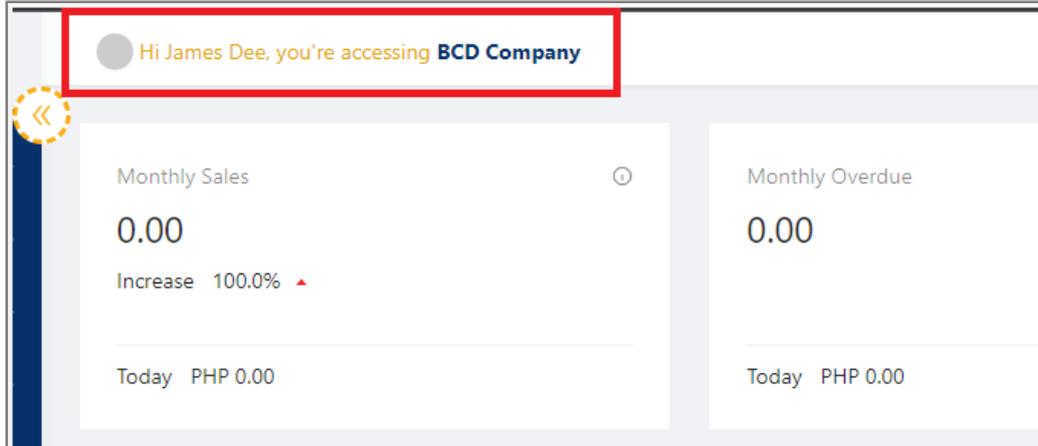


### Application:

Currently the open company is 'JDT Corp'. Click **Open Company** button to access the 'BCD Company'.



After opening the company, the page will reload and will now change the company.



The screenshot shows a dashboard interface. At the top, a red-bordered box highlights the text: "Hi James Dee, you're accessing BCD Company". Below this, there are two main panels. The left panel is titled "Monthly Sales" and displays a value of "0.00" with a "100.0%" increase indicated by a red triangle. Below this, it shows "Today PHP 0.00". The right panel is titled "Monthly Overdue" and also displays a value of "0.00", with "Today PHP 0.00" below it. A navigation arrow icon is visible on the left side of the dashboard.



**For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <https://support.qne.com.ph>**